

**DRAFT** -- The Township annual meeting started at 1:00pm CDT with Mr. Lund calling the meeting to Order. There were 16 Residents in attendance The Group recited the pledge of allegiance as a group.

**Clerk Report** - Mr. Lund provided time for reading the meeting minutes from the 2015 annual meeting. Then the group was asked if there were questions or discussion on any of the items. Motion made by Mr. Hanson to accept the meeting minutes as written. Motion seconded by Mr. David Hagre. Motion carried unanimously.

**Treasure's Report** – Ms. Baldus gave the treasures report and shared that the township is in good standing according to the auditor. She reviewed the budget worksheet and provided the totals for landfill ash and bypass. Motion made by Mr. Field to accept the treasures report. Motion seconded by Mr. Glen Quam. Motion carried unanimously.

**Moderator Selection** – Mr. Lund called for nominations for a moderator. Mr. Quam nominated Mr. Glenn Larson with Mr. Tom Larsen seconding the motion. Vote occurred and was unanimous. Mr. Glenn Larsen was elected moderator and took over running the annual meeting.

Glenn immediately requested more detail regarding the financial summary for 2015 and the budget for 2016.

**Gopher Bounty** – The current bounty is set at \$2.50 for pocket and \$2.50 for striped gophers. Motion was made by Mr. Quam to leave the 2015 value for pocket gophers and striped gophers at \$2.50. The motion was seconded by Mr. Fields. The motion carried unanimously.

**Web Site** – Mr. Larsen requested an update from the Clerk regarding the status of the website. Mr. Lund stated that he had visited the site earlier in the day and confirmed that the site was up to date. Mr. Larsen then recommended that residence utilize the site and asked how many people had actually used the site. Three people in the room raised their hands. Mr. Fields made the motion that the Kalmar web site ([www.kalmar.govoffice.com](http://www.kalmar.govoffice.com)) should be made the official web site for the township for posting. This web site besides the Official newspaper and the Posting board at the town hall should meet all requirements. Mr. Hagre seconded, motion carried.

**Official Newspaper** – Motion by Mr. Field to make the Rochester Post Bulletin as the official newspaper and keep the Byron Review as a courtesy. Mr. Tom Larsen seconded the motion. Motion carried.

**Mount Hope Cemetery** – Mr. Glenn Larsen provided a summary of the history of support provided Mount Hope Cemetery by the township. Motion made by Mr. Quam to contribute \$700.00 to the cemetery association. Mr. Hagre seconded the motion. Motion carried unanimously.

**Road Status/Tree Removal** – Mr. Hanson provided a report on road status and tree maintenance. The roads are in good shape, there will be a spring road inspection in April to check out winter and spring damage. Rock bids will be opened in March. Mr. Lund requested a summary of the rock quality concerns experienced in 2015. Mr. Hanson provided comments regarding the fact that road rock supplied had too many fines. The township withheld payment until the issue was resolved. No Action Required.

**Fire Department** – Mr. Jeff Thorpe (Byron Fire Chief) provided a report of the fire department status and confirmed that the fire department was requesting \$51,205.00 for 2016. Mr. Thorpe gave a report on the activities that it was involved in for the year. He then gave some financial information and also about possible building maintenance that will be required in the future. The fire house is approaching 25 years old and there are a few items that may require updates/replacement (ex. HVAC).

A motion was made by Mr. Till to accept the report and request for \$51,205.00. Seconded by Mr. Hanson. Motion carried unanimously.

**First Responders** – Mr. Ryan Ostreng gave the Byron First Responders presentation and stated that the first responders were asking \$6759.33 (includes \$2000.00 for truck fund). He gave a brief presentation on number of calls and their types. There was an increase in total calls in 2015 (215 in 2015 vs. 168 in 2014). Forty-six of these were in Kalmar Township (vs 30 in 2014). They planning to purchase a new truck in 2019 and are budgeting appropriately to avoid bonding, saving significant interest expense. There was some discussion regarding the actual amount requested. It appeared that the amount should be the operating amount of \$4855.91 plus the \$2000.00 for the truck. Therefore, the amount should be \$6855.91 vs the \$6759.33 requested. Also, it was stated that the township would hold the truck funds until the need date for the truck.

A motion was made by Mr. Hanson to accept the First Responders request for 6759.33 which included the truck fund of \$2000.00. Mr. Fields seconded. Then an amendment was requested by Mr. Larsen to change the base amount to \$4,855.91 and put \$2000 into a side fund in the Kalmar bank, to match the numbers provided in the hand out provided. Mr. Fields made the motion amendment. Second by Mr. Hanson. Motion carried unanimously.

**General Fund** – The recommendation of the township board to increase the levy for the general fund from \$60,000.00 to \$80,000.00. Ms Baldus provided a summary of the 2015 expense detail and associated 2016 budget, including the ash and bypass income. There was a discussion regarding the fact that the ash and bypass income will be decreasing over the next few years. Motion made by Mr. Fields to accept the recommended value of \$80,000. Mr. Till seconded the motion. Motion carried unanimously.

**Chloride** – Mr. Hagre and Mr. Hanson stated the value of continuing to utilize chloride as a means improve safety and to extend the useful life of the township roads. Ms.

Baldus provided a summary of the 2015 cost of chloride (\$20763) and provided the budgeted cost for 2016 (\$19,700).

The general consensus that residents still wanted it applied.

Motion was made by Mr. Till to continue the Kalmar program to apply chloride to all residences, intersections, bike trail crossings and any other area that the supervisors deemed a safety issue, second by Mr. Quam, Motion carried unanimously.

**Road and Bridge** – Mr. Hagre and Mr. Hanson went over the amount of road work to be done in the upcoming 2015 year. There was going to be an annual spring road inspection to find any issues that winter caused. Ms. Baldus provided a summary of Road and Bridge spending history. Mr. Fields asked how many miles of road the township maintains. Mr. Hanson stated that there are approximately 32.5 miles of township roads. Motion by Mr. Till to set the road and bridge levy at \$180,000.00, second by Mr. Hagre, Motion carried unanimously.

**TCPA** – Mr. Hanson provided a summary of the services generally provided by the TCPA. Mr. Tom Larsen requested that the supervisors request that the TCPA create a checklist for new home construction. His experience with the TCPA was not smooth. Other attendees of the meeting had different, more positive experiences. An online checklist is available at the TCPA website.

No action required.

**Recycling Day/ Recycling Center** – Ms. Baldus provided a Recycling update. The general consensus was that the program is working well and should be continued. Mr. Hagre made the motion to keep the program active and start it retro-active to January 1<sup>st</sup>, 2016. The last date for expense reimbursement requests must be received by the treasurer by the normally scheduled December township meeting. Motion was seconded by Mr. Quam, Motion carried unanimously.

Mr. Fields made the motion to increase the reimbursement value to \$200.00, was seconded by Mr. Hanson. There was discussion. Motion carried unanimously.

**Town Hall update** – Ownership of the LP tank has been challenged by an LP gas provider. Mr. Till is reviewing records to determine if there is a check written for a purchase of the tank.

**Set Next Annual Meeting** – There was discussion regarding a change to the annual meeting start from 1pm to 1:30 pm, in order to increase the number of voters. ( avoid the delay between the end of the meeting and start of election.) However, it was decided to keep the 1pm start time as some years the meeting runs long and it can be difficult to cover all the agenda within the allotted 1 ¾ hours. Motion was made by Mr. Quam to have the next annual meeting at 1:00 pm on 3/14/2017 and General elections to be held at 3:00 pm till 8 pm, and seconded by Mr. Fields, Motion carried unanimously.

**Other new business** – A request was made for a process to get fire permits. Ms. Baldus stated that requests can be provided to her and she would coordinate getting the permit to the requester.

**Adjournment** – Mr. Tom Larsen made motion to Adjourn, the Motion received and second by Mr. Quam, Motion carried unanimously.

2:17 pm CDT

Respectively submitted by David Lund