

Byron Fire Department Annual Meeting February 2016

- Call the Meeting to Order
- Need a Motion to wave By-Law Article 2 Section II Letter D, No Alcohol may be consumed during a meeting.
- Welcome to the City of Byron, Kalmar and Salem Townships, our guests and retired firemen.
- Moment of Silence for our fallen fire fighters,
- Roll Call.

Byron Volunteer Fire/First Responder Annual Meeting - 2016

Fire Department	Name	Start Month	Start Year	Years of Service			City Of Byron	
				Y	M			
1	Assist Chief	Phil	McPhee	Apr	1986	29	10	Ann Diercks - Mayor Matt Brekke - Council Bob Meyer - Council Dan Mesenburg - Council Scott Johnson - Council
2	Chief	Jeff	Thorpe	Mar	1990	25	11	
3	Safety Officer	Kevin	Morris	Oct	1995	20	4	
4	Assist Chief	Bob	Pries	Jul	1997	18	7	
5	Firefighter	Scott	Wilde	Jul	1997	18	7	
6	Captain	Brent	Vatland	Sep	1998	17	5	Mary Hoeft - City Administrator Janna Monosmith - Planning Coordinator Monica Bishop - Deputy City Clerk Marie Peterson - Utility Billing Clerk Eric Counselman - Public Works Superintendent (Public Works) Randy Ness - Maintenance - (Pubic Works Foreman) John Bausman -Maintenance (Lead Water) Tim Postier - Manitenace Dan Berge - Maintenance (Lead Parks) Doyle Jorgenson - Wastewater Operator Kevin Strain - Lead Waste Water Jeremy Hince - Maintenance Worker
7	Assist Chief	Matt	Grant	Oct	1999	16	4	
8	Firefighter	Jeff	Ihrke	Nov	1999	16	3	
9	Captain	Derek	Michaletz	Jan	2001	15	1	
10	Firefighter	Jeff	Ellis	Aug	2001	14	6	
11	Training	Jeremy	Zabel	Aug	2001	14	6	
12	Maint	John	Lutzi	Apr	2004	11	10	
13	Sec / Treas	Eric	Tierney	Apr	2004	11	10	
14	Maint	John	Bendix	Aug	2004	11	6	
15	Firefighter	Joe	Howe	Aug	2004	11	6	
16	Firefighter	Jantzen	Chester	Apr	2006	9	10	
17	Firefighter	Mike	Scheuer	Apr	2006	9	10	
18	Captain	Brian	MacGregor	Sep	2007	8	5	
19	Captain	Chris	Pries	Sep	2007	8	5	
20	Firefighter	David	Satzke	Sep	2007	8	5	
21	Records	Steve	Walterman	Sep	2007	8	5	
22	Fire Marshal	Ryan	Ostreng	Apr	2011	4	10	
23	Firefighter	Brent	Eusstice	Dec	2012	3	2	
24	Firefighter	Matthew	Newell	Dec	2012	3	2	
25	Firefighter	Mike	Walker	Dec	2012	3	2	
26	Firefighter	Leonard	Jessen	Dec	2012	3	2	
27	Firefighter	Amanda	Marx	Jan	2015	1	1	
28	Firefighter	Amos	Holmes	Mar	2015	0	11	
29	Firefighter	Minter	Chris	Mar	2105	0	11	
30								
31								



Over 340 years
of Service

First Responders	Kalmar Township	Salem Township
1. Brian MacGregor - Director 2. Matt Poulter - Asst. Director 3. Ryan Ostreng - Treasurer 4. Jeremy Zabel - Secretary 5. Luke Brown 6. Allen Jorgensen 7. Nick Bondicker 8. Mandee Marx 9. Pat Mansfield 10. Caleb Fiene	Jim Hanson - Chairperson David Hagre - Supervisor Duane Quam - Supervisor Lisa Baldus - Treasurer Terry Behrens - Clerk/Fire Warden	Rick Lutzi - Chairperson Jim Evans - Supervisor Brian Connelly - Supervisor Gail Fritts - Treasure Sharon Petersen - Clerk / Fire Warden

2017 FIRE DEPARTMENT BUDGET \$256,524

Based on 50% Tax Capacity and 50% household

TOTAL TAX CAPACITY

HOUSEHOLD CALCULATION:

Number of Households Per State Demographer. 2014 Numbers

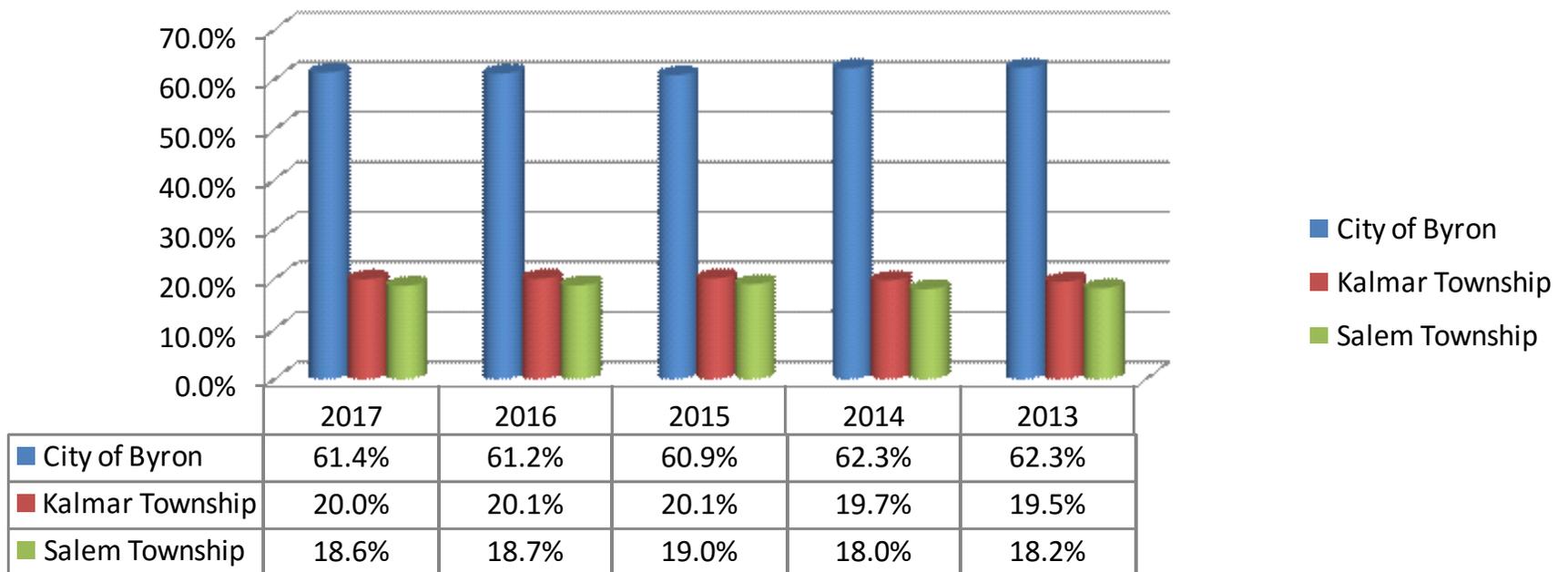
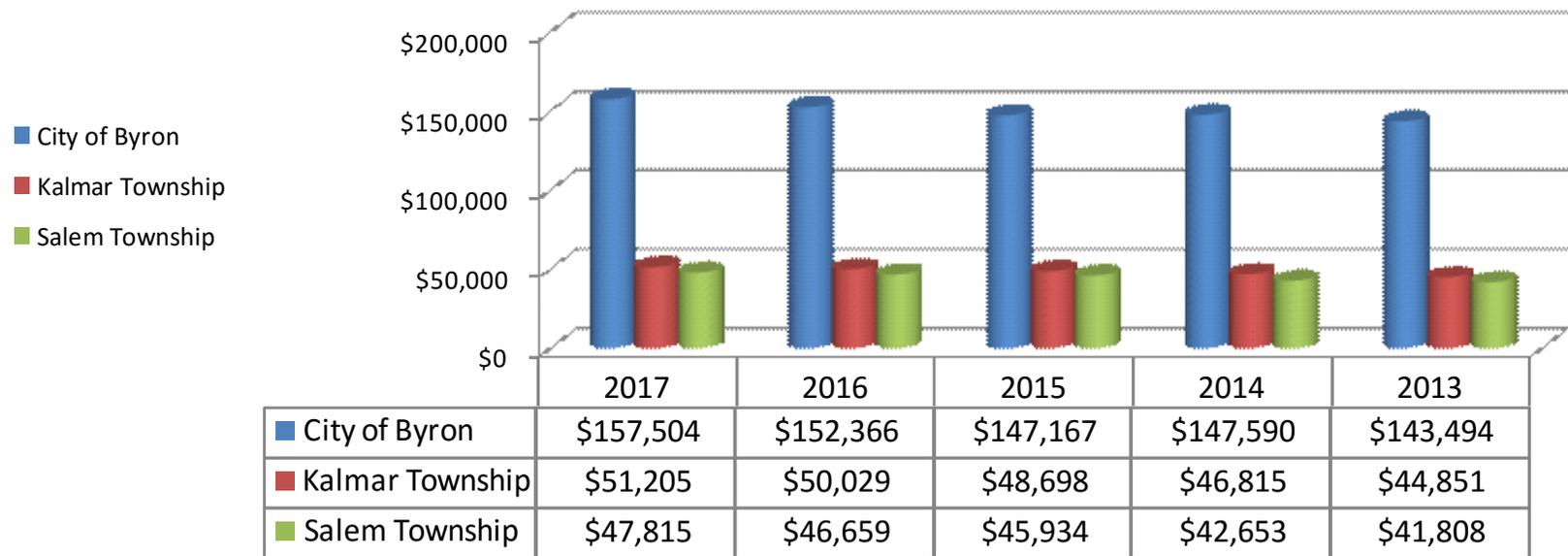
	House Holds	Half Budget	\$\$ per House Hold		Total
City of Byron	1922	\$128,262	\$46.09		\$88,580.51
Kalmar Township	423	\$128,262	\$46.09		\$19,495.09
Salem Township	438	\$128,262	\$46.09		\$20,186.40
	2783				\$128,262.00

TAX CAPACITY CALCULATION:

City of Byron	4,169,447	0.54	x	\$128,262	\$68,923.36
Kalmar Township	1,918,272	0.25	x	\$128,262	\$31,710.14
Salem Township	1,671,357	0.22	x	\$128,262	\$27,628.49
	7,759,076				\$128,262.00

TOTAL DUE FROM EACH ENTITY

	Household		tax capacity		TOTAL
City of Byron	\$88,580.51	added to	\$68,923.36	=	\$157,504
Kalmar Township	\$19,495.09	added to	\$31,710.14	=	\$51,205
Salem Township	\$20,186.40	added to	\$27,628.49	=	\$47,815
					\$256,524



Byron Fire CIP Plan

2015 Byron Fire Estimated CIP Plan.							
	2016	2017	2018	2019	2020	2021	2022
Est CIP Balance 1/7/2014							
% Est CIP Increase	1%	1%	1%	1%	2%	2%	
% Budget Increase Inflation	2%	2%	2%	2%	2%	2%	2%
Total Budget increase	3%	3%	3%	3%	4%	4%	2%
Budget Previous Year	\$241,799	\$250,938	\$258,466	\$266,220	\$274,207	\$285,175	\$296,582
Est CIP Increase	\$2,418	\$2,509	\$2,585	\$2,662	\$5,484	\$5,703	\$0
Est Budget Increase	\$4,836	\$5,019	\$5,169	\$5,324	\$5,484	\$5,703	\$5,932
Total Adjusted Budget	\$249,053	\$258,466	\$266,220	\$274,207	\$285,175	\$296,582	\$302,514
Calculated Budget to CIP	\$47,000	\$50,500	\$54,500	\$57,162	\$62,646	\$68,350	\$68,350
Budget Carry Over From Previous Year							
Current Truck Payment to CIP		\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000
Fire Calls	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Trucks	\$65,000			\$400,000		\$260,000	
Equipment Purchase	\$12,000	\$74,000			\$40,000		\$40,000
Truck Trade In							
Est Year End CIP Balance	\$129,429	\$178,429	\$305,429	\$35,091	\$130,237	\$11,087	\$111,937

Byron Fire CIP Plan

	2027	2028	2029	2030	2031	2032	2033	2034	2035
% Est CIP Increase	1%	1%							
% Budget Increase Inflation	2%	2%	2%	2%	2%	2%	2%	2%	2%
Total Budget increase	3%	3%	2%	2%	2%	2%	2%	2%	2%
Budget Previous Year	\$330,661	\$340,581	\$350,798	\$357,814	\$364,970	\$372,270	\$379,715	\$387,309	\$395,056
Est CIP Increase	\$3,307	\$3,406	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Est Budget Increase	\$6,613	\$6,812	\$7,016	\$7,156	\$7,299	\$7,445	\$7,594	\$7,746	\$7,901
Total Adjusted Budget	\$340,581	\$350,798	\$357,814	\$364,970	\$372,270	\$379,715	\$387,309	\$395,056	\$402,957
Estimated Budget Carry Over	\$78,014	\$81,420	\$81,420	\$81,420	\$81,420	\$81,420	\$81,420	\$81,420	\$81,420
Current Truck Payment to CIP	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000
Fire Calls	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Trucks								\$1,100,000	
Equipment		\$25,000			\$25,000				
Truck Trade In									
Est CIP Balance	\$270,355	\$399,275	\$553,195	\$707,115	\$836,035	\$989,955	\$1,143,875	\$197,795	\$351,714

Trucks & Equipment Replacement

Trucks & Equipment Replacement								
Year to replace	2016	2019	2021	2024	2026	2034	Total	
	Chief's	Pumper	Tanker	Pumper	Rescue	Ladder		
Truck	509	501	507	502	506	503		
Year	1994	1999	2001	2000	2002	2007		
Age of Truck	22	20	20	24	24	27		
Est Cost of New Truck	\$65,000	\$400,000	\$260,000	\$250,000	\$275,000	\$1,100,000		\$2,350,000
Equipment								
	2014	2015	2016	2018	2020	2022	2023	2026
Up Grade Extracation Tools.	Jaws of Life	Comp and Ram	SCBA Bottles	SCBA Bottles	Air Comp. Fil Station	Jaws of Life	Air Paks	Turn Out Gear
	\$12,000.00	\$15,000	\$12,000	\$9,000	\$40,000	\$40,000	\$90,000	\$75,000
	Thermal Image Camera		Turn Out Gear					
	\$15,000		\$65,000					

CIP Activity 2015

2014 fire cip \$115,965		
2015 fire cip activity	Expense	\$\$ Brought into CIP
Heiman - Jaws Of Life	(\$16,384.65)	
Fire Safety- Thermal Image Cameras	(\$15,752.00)	
7 calls		\$3,500.00
Pool Fill		\$150.00
Training Reimb		\$5,290.00
Estimated Carry 2015		\$42,000.00
Totals	(\$32,136.65)	\$50,940.00
ESTIMATED		
1/1/2016 BALANCE		\$134,768.35

Final Numbers should be obtained from the City of Byron after City Audit.

December 2015 Budget and CIP Report

Description	YTD Budget	MTD Amount	YTD Balance
E 101-41200-010 Salaries & Wages	\$37,422.00	\$27,962.40	\$4,465.32
E 101-41200-013 Social Security & Medicare	\$2,634.00	\$2,138.86	\$116.66
E 101-41200-014 Employer Pension Contributions	\$294.00	\$35.04	\$50.36
E 101-41200-015 Employer Insurance Contributio	\$584.00	\$43.53	\$61.64
E 101-41200-019 Firefighter s Relief Pension	\$14,436.00	\$15,436.00	-\$1,000.00
E 101-41200-021 Operating Supplies	\$14,586.00	\$1,495.03	-\$554.99
E 101-41200-023 Small Tools & Minor Equipment	\$8,300.00	\$0.00	\$3,243.31
E 101-41200-030 Professional Services	\$2,630.00	\$240.00	-\$1,488.68
E 101-41200-031 Communications	\$3,349.00	\$222.91	-\$718.72
E 101-41200-032 Travel-Room/Meal/Miles/Parking	\$1,503.00	\$0.00	-\$475.83
E 101-41200-035 Insurance	\$17,000.00	\$0.00	\$3,009.84
E 101-41200-036 Utilities	\$9,270.00	\$663.92	\$3,826.64
E 101-41200-037 Repairs and Maintenance	\$7,324.00	\$0.00	-\$8,632.28
E 101-41200-043 EducateExp/Membership/Permits	\$3,605.00	\$525.00	-\$1,500.00
E 101-41200-046 Other Services/Contract	\$1,878.00	\$97.50	\$708.00
E 101-41200-050 Capital Outlay	\$0.00	\$0.00	\$0.00
E 101-41200-051 Buildings	\$0.00	\$0.00	-\$456.95
E 101-41200-053 Machinery and Equipment	\$116,984.00	\$70,400.00	\$46,584.00
E 101-41200-059 Long-Term Capital Improvements	\$0.00	\$0.00	\$0.00
	\$241,799.00	\$119,260.19	\$47,238.32
CIP 2016			
E 320-41200-050 Capital Outlay	\$0.00	\$0.00	-\$32,136.65

Byron Fire Department Annual Records Officer Report February 17, 2016

This is a summary report for calls reported to the State of Minnesota for the Byron Fire Department from December 1, 2014 through November 30, 2015

Years	2011	2012	2013	2014	2015
City of Byron	45	31	37	39	55
Kalmar Township	15	20	8	12	4
Salem Township	13	8	12	10	6
Other/Mutual Aid	3	2	2	1	1
Totals	76	61	59	62	66

The Mutual Aid response this last year in 2015 was for the city of Pine Island, they had called us for help with water supply from our tankers.

2014-2015 Call Volume Breakdown

Call Type	2014	2015
House Fire	3	1
Car Fire	1	2
Commercial Fire	3	1
Accident	11	18
Building/House False Alarm	12	9
Medical/Lift Assist	9	9
Carbon Monoxide	3	8
Public Service Call	5	5
Weather Watch	1	0
HAZMAT Spills/Smells	0	1
Calls Canceled in Route	7	4
Brush/Grass Fire	4	8
Mutual Aid	1	1
Totals	62	66

Byron Fire Department Annual Records Officer Report February 17, 2016

For the past year of 2015 the Byron Fire Department maintained an average response time of four minutes, three minutes faster than the previous two years. These times are based on when the pager is activated too when the first crew arrives on scene. Our longest response time was 20 minutes and that was recorded for the Pine Island Mutual Aid call. With our total number of calls in 2015, 90% of them were answered within 10 minutes.

In addition to the training and maintenance hours listed there are many hours unaccounted for. From Records and Secretary/Treasurer to the Training and Maintenance Officers that proudly and without complaint offer many extra hours to make sure we continue running this well trained and maintained fire department. Also all of our Captains that teach and mentor all of the up and coming future officers of this Fire Department with continuing education and training through the offered Minnesota Fire Training state schools. Let's not forget our Chief and Assistant Chief that together have almost 60 years of experience and display true leadership and guidance in the midst of organized chaos that we encounter at our fire, accident, and any other emergency scene, they proudly and professionally handle the operations and ultimately have to make the decisions and deal with the potential consequences of the actions of everybody in this department. There are many hours devoted to SE Minnesota Mutual Aid Meetings, SE Minnesota Fire Chief Meetings and the Byron City Council meetings and not to mention the endless phone calls, texts messages and emails that deal with every aspect of this department

Byron Fire Department Annual Records Officer Report February 17, 2016

. Last but surely not the least the Fire Wives and Husbands that put up with us leaving at 3:00am and maybe accidentally waking up a child when the pager goes off and we're struggling to put on clothes while still half asleep or leaving family functions like Holidays, Birthdays, or maybe even just sitting down for supper and we leave them with all the kids and sometimes the bill too. These women and men are always left out of these reports but are in no way any less important than any of these exceptional men and women. So with that I whole heartedly say Thank You. All of us at the Byron Fire Department proudly take this job and put in the extra time and effort to keep us up to date on training and operations so we stay a professional top tier component devoted to the personal safety and property protection that the citizens of this fire district expect and deserve. We here at the Byron Fire Department would like to thank the Salem and Kalmar townships and the city of Byron for your continued support, with that you can trust that the facilities, equipment, tools, and experience will keep the Byron Fire Department at its best in 2016. Thank you for your time

Records Officer,
Steve Walterman

Byron Fire 2015 Training Report

1/07	Ropes, Rigging, Anchor Points and Stokes Basket Packaging
1/21	CHS Site Visit
2/04	Incident Safety Officer
3/04	CPR and AED Training
3/04	Firefighter Skills for those with current CPR/AED certifications
3/31	Storm Spotter
4/01	Firefighter Skills at Burn House
4/08	Railroad and Pipeline Awareness Level Training
5/06	Firefighter Skills at Burn House
5/30	Live Fire at Burn House with Room Burns and Final Burn Down of House
6/03	Mass and Gross Decontamination
6/17	Butane Honey Oil Safety
7/01	Pump Operations
8/05	Vehicle Stabilization and Extrication
9/02	Anhydrous Ammonia and Site Visit to CHS
10/07	Large Scale Search and Rescue at Oxbow Park
10/14	Regional Training Center Class A Burns
11/04	Alternative Fueled Vehicles
12/02	Right to Know, Blood borne Pathogens, Confined Space, Lockout/Tag out, and 4 Gas Monitor

Additional Trainings: Prairie and brush burns, Fire Schools, Small group skills. Approximately 400 additional firefighter training hours on top of regular 3-4 hours of monthly training each month and averaging 28 firefighters participating.

Byron First Responders Call Summary 2015

2015 Month	Byron				Kalmar				Salem				Total
	Accident	Medical	PA	Fire	Accident	Medical	PA	Fire	Accident	Medical	PA	Fire	
January	3	12	0	0	0	2	0	0	0	3	0	0	20
February	1	8	0	0	2	0	0	0	1	0	0	0	12
March	2	10	0	0	2	2	0	0	3	2	0	0	21
April	0	10	0	0	2	1	0	0	0	1	0	0	14
May	1	6	1	0	3	2	1	0	1	2	1	0	18
June	4	8	0	0	1	1	1	0	0	3	1	0	19
July	0	10	0	0	1	6	0	0	0	1	0	0	18
August	4	9	0	0	0	2	0	0	0	2	0	0	17
September	5	15	0	0	1	4	0	0	1	0	0	0	26
October	2	4	2	0	2	2	0	0	1	1	0	0	14
November	1	14	0	0	0	2	0	0	0	4	0	0	21
December	1	7	0	0	3	2	0	1	0	1	0	0	15
TOTALS	24	113	3	0	17	26	2	1	7	20	0	0	215

2 medical calls in Dodge County during the month of March while we were helping out Kasson. Also "Fire" is an added column from past reports due to First Responders responding for Rehab staffing.

BYRON FIRST RESPONDER BUDGET PROJECTIONS 2015-2021
01/25/2016

	2015 estimate	2015 budget	2016	2017	2018	2019	2020	2021
Salaries, etc	\$ 15,705.73	\$ 17,663.00	\$ 18,193.00	\$ 18,739.00	\$ 19,301.00	\$ 19,881.00	\$ 20,477.00	\$ 21,091.00
Office Supplies	\$ -	\$ 108.00	\$ 112.00	\$ 117.00	\$ 125.00	\$ 135.00	\$ 150.00	\$ 150.00
Operating supplies *	\$ 4,334.27	\$ 2,918.00	\$ 3,018.00	\$ 3,125.00	\$ 3,225.00	\$ 3,350.00	\$ 7,200.00	\$ 3,554.00
Communications	\$ 432.08	\$ 2,122.00	\$ 2,186.00	\$ 2,252.00	\$ 2,320.00	\$ 2,390.00	\$ 2,462.00	\$ 2,536.00
Insurance	\$ 1,627.88	\$ 2,653.00	\$ 2,733.00	\$ 2,815.00	\$ 2,900.00	\$ 2,987.00	\$ 3,077.00	\$ 3,169.00
Utilities	\$ 1,276.97	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,150.00	\$ 2,300.00	\$ 2,369.00
Repairs and Maintenance	\$ 490.59	\$ 1,065.00	\$ 1,120.00	\$ 1,200.00	\$ 1,200.00	\$ 1,300.00	\$ 1,350.00	\$ 1,350.00
Education/Memberships	\$ 2,092.00	\$ 1,600.00	\$ 1,700.00	\$ 1,800.00	\$ 1,900.00	\$ 2,000.00	\$ 2,100.00	\$ 2,150.00
						\$ 34,193.00		
CIP	\$ 5,000.00	\$ 7,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 5,000.00	\$ 5,000.00
New FR Truck						\$ 100,000.00		
Total	\$ 30,959.52	\$ 36,829.00	\$ 41,862.00	\$ 42,948.00	\$ 43,971.00	\$ 145,193.00	\$ 44,116.00	\$ 41,369.00
Yearly Operating CIP + or	\$ 10,831.48	\$ 2,200.00	\$ 2,300.00	\$ 2,400.00	\$ 2,400.00	\$ 2,500.00	\$ -	\$ 2,500.00
Additional CIP\$ for truck +	\$ 5,000.00	\$7,000	\$11,000	\$11,000	\$11,000	\$11,000	\$5,000	\$5,000
New AED *							\$ 3,700.00	
Agstar Grant to CIP	\$ 2,975.00							
New Portable Radios								\$ 15,000.00
2014 CIP Balance=\$45840.	\$ 59,647.35	\$ 55,040.87	\$ 72,947.35	\$ 86,347.35	\$ 99,747.35	\$ 113,247.35	\$ 14,547.35	\$ 7,047.35
Note 1.	Went conservative on CIP additions each year from operations before asking for increases to cover new truck payment.							
Note 2.	Added around 3% to each line item each year.							
Note 3.	We brought on 2 more FR Mid-year and Pay will increase							
Note 4.	*New truck prices will go up every year around 3%. Started with a 2013 estimate of \$84,000 The truck projection would be a step up from what we have now and a mid priced unit. Safer for staff to use and access compartments and more warning lighting per NFPA Current Truck will be 19 years old.							
Note 5.	Budget starting in 2015 will need additional money allocated to pay for truck in 2019							

January 2016 Meeting Minutes

JANUARY 2016

- Meeting Called to Order
- Roll Called: Members Present 28
- Minutes of Last Month's minutes: Derek M made a motion to approve second by Brent V.
- Reviewed Bills; Bob P made a motion to approve second by Derek M
- Reviewed Financial Report: Derek M made a motion to approve second by Brent V

Committee Reports

- Dance Committee: - Committee: John B / Mike S / Tim K / Len / Jeff I / Brent E / Derek / Mike W.
2016 CIP Items
- Truck Presentation, Motion to Purchase: Phil M Second: Derek M
- Air Tanks, Motion to Purchase :Chris P Second: Kevin M

Thanks to the Christmas Party Committee.

Cooking committee—Bob, John, Kevin, Jeff I, Mike W, Chris M, Matt N, Scott

Clean-up committee- Mike W, Jeff I, Matt N, Jeremy Z, Chris, Brent E, Mike

February annual meeting cooking committee

Bob, Jeff I, Amos, Matt N, Kevin M, Chet, Len

February clean-up committee

Brian M, Joe H, Mandy, Brent E, Chris M, Mike W

January 2016 Meeting Minutes

March Mutual aid committee

- cooking –Kevin, Matt N, Chris P, Jeff I, Amos, Mike W, Chris M, Chet
- clean-up-Brian M, Dave S, Brent E, Mike W, Matt N

Department Monthly Up Dates

•Training Brian, Derek

- Large and small search and rescue

Records Officer- Steve

16 calls to date 13 since the last meeting

Special Orders

- Next Months Maintenance—Chris P Crew

Fire Marshal

- Opportunity Services is occupied and open for Business; have 2 sets of keys in key boxes
- Toyota Lift occupied and open for business; have @sets of keys in key boxes
- Byron Scholl Dist. Will not have enough budget money to install key boxes this year
At the middle elementary, and Comm Ed buildings; will work with them to
Get those boxes budgeted and installed early in the next budget
- Hose bundles Complete
- Two sets (4 bundles of 100 FT each) in rear compartment of 501
- Two sets (4 bundles of 100 FT each) plus 200 FT of 2-1/2" in forward
Compartment on passengers side of 503

January 2016 Meeting Minutes

- Pump Operator Books

- Three ring binder above pump panel in 501 and in compartment next to pump panel On 503. Binders contain laminated pump charts.

Ryan is interested in presenting a simple class on how to read the pump panel charts in Feb. (maybe Wed Feb 24th)

Old Business

- By Laws change ARTICLE VIII letters A and B, OFFICERS elected vs. appointed
Motion by Derek M Seconded Jeff E to make officers appointed.

- Parking sign replacement – Derek M

NEW BUSINESS

-New Assistant Chiefs

Matt Grant

Bob Pries

-New Captains

Brian MacGregor

Chris Pries

Derek Michaletz

January 2016 Meeting Minutes

- Election of Officers
 - Records – Steve Walterman
 - Maint II- John Bendix
 - Training II – 3 year term- John Lutzi
 - Training I- 2 year term – Jeremy Zabel
- Need information from Records, Secretary Treasurer, and First Responders for Annual meeting by 2/11/2016 for annual meeting presentation.
- Need Hiring Committee. Would like most of the last hiring committee. They started to up date procedure and app.—Len, Ryan, Kevin, Brian, John, Steve, Jeremy, Chris, Amos Ryan Ostreng
- Communications, Emails and text are good to use, utilize meetings first.
- Try to get information that you want to include in the meeting to me the weekend Before the meeting. It gives me time to get it added to the presentation

Announcements

- PPE needs. Other equipment needs get to captains. Will discuss in other officers meetings.
- Thanks to everyone who has helped, followed and supported the Alcohol policy. This policy keeps us all safe.
- A motion has been made to move the meeting in March to Tuesday the 15th
Motion- Chris P—Seconded by Chris M

Motion to Adjourn. Motion Kevin M -- Seconded Phil M

January 2016 Bills

January 2016 Bills Paid by the City

Line Item	Line Item Description	Company	Invoice Description	Amount
021	Operating Supplies	BYRON MARKETPLACE	ENVELOPES	\$1.38
021	Operating Supplies	BYRON MARKETPLACE	FIRE DEPT FOOD/TRAINING	\$137.88
021	Operating Supplies	CASCADE SUBSCRIPTION SERVICE	48 ISSUES/MAGAZINES	\$179.00
021	Operating Supplies	CITY OF BYRON CASH CARD ACCT.	GOOGLE APPS	\$7.26
021	Operating Supplies	FIRE SAFETY USA, INC.	4 NOMEX LENSING FIRE HOODS/EXTRICATON GLOVES	\$122.95
036	Utilities	GARBAGEMAN	FIRE HALL	\$35.86
021	Operating Supplies	MACGREGOR, BRIAN	P.TOWELS/GARBAGE BAGS/BATHROOM ESSENTIALS	\$78.93
031	Communications	MIDWEST WIRELESS	5079514895	\$14.28
036	Utilities	MINNESOTA ENERGY	FIRE HALL	\$406.92
037	Repairs and Maintenance	NAPA AUTO PARTS	TRUCK 501 SUPPORT PIECE	\$490.68
021	Operating Supplies	TATGE JEWELRY	FIRE DEPT CLOCKS	\$147.28
021	Operating Supplies	THORPE, JEFF	CABLES/CONVERTER	\$240.49
046	Other Services/Contract	TIMM, BRIAN	FIRE HALL CLEANING	\$48.75
046	Other Services/Contract	TIMM, BRIAN	FIRE HALL CLEANING	\$48.75
037	Repairs and Maintenance	VIKING ELECTRIC SUPPLY	FIRE DEPT/HDMI CABLE	\$99.90
037	Repairs and Maintenance	VIKING ELECTRIC SUPPLY	FIRE DEPT/HDMI CABLE	\$6.95
037	Repairs and Maintenance	VIKING ELECTRIC SUPPLY	FIRE DEPT/BOX MOUNT	\$6.24
037	Repairs and Maintenance	VIKING ELECTRIC SUPPLY	FIRE DEPT/HDMI CABLE	\$149.90
031	Communications	WHITEWATER WIRELESS	MINITOR CHARGER	\$45.00

January 2016 Budget

Description	YTD Budget	MTD Amount	YTD Balance
E 101-41200-010 Salaries & Wages	\$37,885.00	\$0.00	\$37,885.00
E 101-41200-013 Social Security & Medicare	\$2,919.00	\$0.00	\$2,919.00
E 101-41200-014 Employer Pension Contributions	\$319.00	\$0.00	\$319.00
E 101-41200-015 Employer Insurance Contributio	\$584.00	\$0.00	\$584.00
E 101-41200-019 Firefighter s Relief Pension	\$14,386.00	\$0.00	\$14,386.00
E 101-41200-021 Operating Supplies	\$14,586.00	\$915.17	\$13,670.83
E 101-41200-023 Small Tools & Minor Equipment	\$8,775.00	\$0.00	\$8,775.00
E 101-41200-030 Professional Services	\$2,800.00	\$0.00	\$2,800.00
E 101-41200-031 Communications	\$4,200.00	\$59.28	\$4,140.72
E 101-41200-032 Travel-Room/Meal/Miles/Parking	\$2,200.00	\$0.00	\$2,200.00
E 101-41200-035 Insurance	\$17,000.00	\$0.00	\$17,000.00
E 101-41200-036 Utilities	\$9,300.00	\$442.78	\$8,857.22
E 101-41200-037 Repairs and Maintenance	\$12,500.00	\$753.67	\$11,746.33
E 101-41200-043 EducateExp/Membership/Permits	\$4,000.00	\$0.00	\$4,000.00
E 101-41200-046 Other Services/Contract	\$2,000.00	\$97.50	\$1,902.50
E 320-41200-050 Capital Outlay	\$0.00	\$0.00	\$0.00
E 101-41200-050 Capital Outlay	\$0.00	\$0.00	\$0.00
E 101-41200-051 Buildings	\$500.00	\$0.00	\$500.00
E 101-41200-053 Machinery and Equipment	\$116,984.00	\$0.00	\$116,984.00
	\$250,938.00	\$2,268.40	\$248,669.60

Committee Reports:

- Dance
- February annual meeting
 - Cooking committee: Bob, Jeff I, Amos, Matt N, Kevin M, Chet, Len
 - Clean-up committee: Brian M, Joe H, Mandy, Brent E, Chris M, Mike W
- March Mutual aid committee
 - Cooking –Kevin, Matt N, Chris P, Jeff I, Amos, Mike W, Chris M, Chet
 - Clean-up-Brian M, Dave S, Brent E, Mike W, Matt N

Department Monthly Up Dates

- Training – John, Jeremy

Records Officer: Steve

Special Orders

Next Month's maintenance. Brian

Old Business:

- Hiring Committee.—Len, Ryan, Kevin, Brian, John, Steve, Jeremy, Chris, Amos Ryan Ostreng.
- A motion has been made to move the meeting in March to Tuesday the 15th
Motion- Chris P—Seconded by Chris M
- CIP Purchases are on Order. New Command Truck and air bottles.

New Business:

•Byron Fire Years of Service Awards

Derek Michaletz 15 years of service

Kevin Morris 20 years of service

Jeff Thorpe 25 years of service

•Byron Fire Department Retirements

Tim Kunkle 25 years of service

Craig Connelly 15 years of service

Tom Ryan 15 years of service

Motion to adjourn